

**LaFayette Central School District
Business Office
2019-20 Budget Calendar**

2018

- October 25 Adopt Budget Development Calendar for the School Year
- November Meet with budget builders and distribute budget guidelines
- December 21 2019-2020 BOCES Initial Budget Requests Due

2019

- January 7 Community Budget Committee Meeting - Big Picture 5:00 P.M.
- January 24 Budget Update - State Budget Update
- January 28 Community Budget Committee Meeting - Big Picture 5:00 P.M.
- February 4 Community Budget Committee Meeting - Big Picture 5:00 P.M.
- February 7 Budget Workshop - Administrative and Capital Budget 2019-2020
- March 1 Deadline to submit information to calculate Tax Levy Limit to Office of State Comptroller
- March 14 Budget Workshop - Program and BOCES Budget 2019-2020
- March 28 Budget Workshop - Revenue and Tax Levy Limit Information
- April 2 First legal notice to newspaper for Annual Meeting (Legal notice must be advertised (4) times within 7 weeks with first publication 45 days before date of annual budget vote)
- April 11 Budget Workshop - Full draft 2019-2020 Budget reviewed with the Board of Education
2019-2020 Proposed Budget adopted by Board of Education (Mandated by April 29, 2019)
Appointment of clerks and inspectors of elections for budget vote
- April 12 Submit Property Tax Report Card
Property Tax Report Card must be submitted to local newspaper of general circulation
Budget available to the public
- April 14 Second legal notice to newspaper for Annual Meeting
- April 22 BOCES Annual Election and statutory budget vote on Administrative BOCES Budget
Deadline for Board of Education petitions
Deadline for submission of petitions for special propositions
- April 23 Board of Education candidate order drawing - 10:00 A.M.
- April 15 - May 20 Absentee ballot applications sent as requested by district residents
- April 28 Third legal notice to newspaper for Annual Meeting
- April 29 - May 3 2018-2019 School Budget newsletter mailed to district residents
- May 9 Budget Hearing - Public presentation of the 2018-2019 School Budget (legal requirements 7-14 day prior to vote)
- May 10 Issue **Six-Day Budget Notice** to district residents.
Mailed after budget hearing but no later than six (6) days prior to the annual budget meeting
- May 12 Final legal notice to newspaper for Annual Meeting
- April 15-May 20 District Clerk must maintain a list of names of residents who were given absentee ballots
Issue absentee ballot application if personally requested (cannot send application)
- May 21 Annual Budget Vote**
- June 18 State mandated Budget Re-Vote day